

BASIS PRAGUE
SCHOOL POLICY



FACILITY INFORMATION

Business Name: BASIS International Prague, s.r.o
School Name: BASIS Prague
Type: International School
Grades: Elementary & Middle School (Ages 5-10, Levels 1-5)
Head of School: Maloree Renaud
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(hereinafter referred to as the School)

01. SCHOOL ORGANIZATION

1. The School is open from 7:45 until 17:00 on weekdays (unless otherwise stated by the Head of the School) per the schedule published on the School website at the beginning of the School year. The schedule complies with the curriculum of BASIS Prague. All subjects are taught in the School building, on the playground, and/or in the surrounding estates.
2. The School does not operate on days declared as public holidays by the state administration.
3. Families of students who use the bus program from Podolí to Břevnov must arrive 5 minutes before the scheduled departure time. If a student does not arrive before the scheduled departure time parents or guardians are responsible for arriving at the School without the bus service before the start of the school day.
4. Arrivals and departures of students are monitored by a School staff member.
5. Early Bird (7:45-8:30): Students congregate in the same classroom and leave for the first lesson together.
6. Students who do not join the Early Bird program must come to School at least 15 minutes before the beginning of the first lesson. After changing their clothes and shoes, they proceed to the appropriate classroom.
7. Students are not to linger in the cloakroom, and they are not to leave any valuables there.
8. School staff and students must always wear interior footwear when inside the school building.
9. Using a mobile device without the permission of School staff is prohibited. All mobile devices are kept at reception to be received at the end of the School day. All home communications will be facilitated by the School staff. Smartwatches may be worn if all communication, recording, and game applications are locked for the entirety of the school day.
10. Students are not allowed to record and/or shoot videos using audiovisual technologies (including their mobile phones). The School will not tolerate any misuse of social networks, or the Internet that might harm the School environment.
11. After 8:30 access to the school will be locked and all late arrivals must ring at the gate and be granted access through reception.
12. Late Bird (15:15-17:00): Depending on weather conditions and the Teacher's decision, students either congregate in the outdoor playground or a classroom. They wait together until the arrival of their legal guardian or a person who is permitted to pick them up (per the information provided in the student's registration form).
13. A student under fifteen years old can only leave the School (during and after the academic day) upon written request from his/her legal guardians. The guardians take over the responsibility for the student as soon as the student leaves the School building. Legal guardians or authorized persons (provided in the student's registration form) pick students up at the School reception during recess or lunch times, in order not to disturb ongoing classes.
14. If a legal guardian or an authorized person (from the student's registration form) does not pick up a student by the end of office hours (17:00) and the student does not submit a written permit allowing him/her to leave the School on his/her own, the School staff will attempt to contact all people listed on the Registration Form (using phone numbers). If school staff is unable to contact an authorized person to pick up the student, they will observe the guidelines recommended by the Czech Ministry of Youth, Education, and Sports (notifying state authorities and/or the police).

15. During their lessons, students stay in the classrooms or other rooms intended for teaching. Students are not allowed to leave the classrooms unless permitted to do so by the Teacher.
16. When the instructional time is over, students are only allowed to stay in the School building and the outdoor premises under the supervision of a member of the School staff.
17. In the circumstance that a class is held outside of the School building and the School campus, students follow the Teacher's instructions.
18. In laboratories, students are to follow the safety guidelines and their teachers' instructions.
19. Recesses are determined by the School schedule. The beginning and the end of a recess are set by the Teacher.
20. Students are not allowed to leave the School building without teacher supervision.
21. Students must move around the School premises in an orderly manner so as not to endanger themselves or other students.
22. Students are prohibited from opening windows.
23. Food and beverages are provided for students for a fee depending on family preference. Families may select from a menu of options including morning snack, lunch, and afternoon snack. Level 5 students are served a morning snack and lunch. Students may also bring their own food (in a lunchbox). The food will be stored in a refrigerator (if necessary) and will be distributed during snack and lunchtime.
24. Students are permitted to enter the School canteen only during designated times. They must follow the instructions of the supervising staff. The operation of the canteen is regulated by the internal rules of the canteen. Students must not take food and utensils out of the School canteen.
25. It is prohibited to use harmful substances (such as tobacco products, alcohol, and other addictive substances) on the School campus, and during School events.
26. Live animals are not allowed in the School building unless it is a pre-approved part of the school curriculum.
27. Legal guardians and other people interested in the operation of the School, may visit the School premises only after prior arrangement with the Head of School. It is prohibited to move around the School building and the surrounding estates without a prior appointment and without being accompanied by a member of the School staff.

02. INFORMATION FOR PARENTS, ATTENDANCE, NOTIFICATION OF STUDENTS' ABSENCE, EXCUSING STUDENTS FROM SCHOOL

1. The primary communication channel between the School and legal guardians is iSAMS. The system is used for reporting student absences, ordering/canceling lunches, and parent/School communication. Additionally, information about field trips, excursions, School activities, photographs, and other School-related news are published in the system. Only legal guardians of a registered student are authorized to access the system using the login data that they obtain at the beginning of a School year. Legal guardians are responsible for the registration and for regularly monitoring all information published in the system.
2. Legal guardians may also communicate with the School staff after making an appointment to meet on the School campus.
3. Parents' and students' personal data will be protected by the school according to applicable laws.
4. Please refer to Appendix A for detailed information regarding the School Attendance Policy.

03. EXTRACURRICULAR ACTIVITIES

1. Legal guardians are notified in advance via email, or CJ about any lessons or events that start and/or end outside the School premises, including details such as location and time.
2. A student can depart from an event held outside the School building and other School premises only if the school has been previously informed, the student is handed over directly to a parent or legal guardian, and the parent or legal guardian confirms they are leaving with the student with the supervising teacher during pick up. The consent must include the name of the student, the date, and expressed consent to independent departure. Parents take responsibility for the student at the end of the event at a predetermined time.
3. Parents' cooperation in various School and extracurricular activities is encouraged and welcomed.

04. RIGHTS OF STUDENTS

1. Students have the right to an education and to participate in classes according to the School curriculum and schedule.
2. Students have the right to participate actively in lessons, develop their personality, and expand their intellectual and physical abilities.
3. Students have the right to be informed about the progress and results of their learning.
4. Students have the right to a polite, calm, and helpful approach from the teachers and the School staff.
5. Students have the right to decent manners, safety, esteem, and respect for privacy (GDPR).
6. Students have the right to rest and leisure time according to their schedule: lunch break and other breaks.
7. Students have the right to be protected from physical and mental violence and any negligent treatment by anyone (abuse, bullying, assault, humiliation, insult, etc.).
8. Students have the right to contact members of the School staff in an emergency at any time. They have the right to ask for help and advice if they feel distressed.
9. Students have the right to attend social and cultural events of the School.
10. Students have the right to be assessed justly.

05. DUTIES OF STUDENTS

1. Students must complete assigned work and duties honestly and independently and avoid copying.
2. Students must come to School clean, neat, and appropriately dressed. Appropriate school attire allows students to participate in all school activities in a comfortable and respectful manner.
3. Students must observe the School Policy, all safety rules in all areas of the School (the building and surrounding estates), and the internal rules of specific classrooms and rooms (canteen, playground, laboratories).
4. Students must behave politely toward adults and other students of the School and follow the instructions of both teaching and operating staff.
5. Students must observe the code of conduct, behave considerately, and refrain from speaking in a rude or insulting manner.
6. All students must refrain from social pathologies and manifestations of discrimination (such as psychological and physical violence, restriction of personal freedom, humiliation, abuse, racism, and misuse of information technology for violating dignity), bullying, vandalism, etc. If students notice such a manifestation, they must immediately inform a teacher or the School administration.
7. Students shall not bring items to School that are not related to their classes and that could endanger their health and safety, or that of others.
8. Students shall not bring expensive and valuable things to the School unless necessary and must report any loss immediately to the teacher.
9. Students shall hand in any items that they have found to the teacher or School reception.
10. Students shall use their recess time to rest, refresh, use the bathroom, and carry out hygiene.
11. Students are not allowed to post any materials and/or information relating to the School on any social network (Facebook, Twitter, etc.) or any public website (YouTube, etc.).
12. Students must always keep their safety and the safety of others in mind. Students are to avoid shouting, running, fighting, and other activities that may potentially harm their health and well-being, as well as that of others.
13. Students shall not deliberately disrupt lessons.
14. Students are to always inform their teacher of nausea and/or injury of their own as well as that of others.
15. Students' behavior shall never damage the reputation of the School.

06. RIGHTS OF LEGAL GUARDIANS

1. The legal guardians of a student have the right to be informed about the progress and results of their child's education.
2. The legal guardians of students have the right to access information and guidance counseling from the School regarding their child's education.
3. A student's legal guardian may request that the student be excused from School in compliance with the School Attendance Policy.

07. DUTIES OF LEGAL GUARDIANS

1. Legal guardians are obliged to ensure the student's dutiful attendance at School.
2. Legal guardians are required to attend a meeting to discuss serious issues concerning the student's education.
3. Legal guardians must inform the School of any change in the health condition, health problems of the student, or other serious factors that could harm the student's learning.
4. Legal guardians must provide the School with all data essential for the learning and the safety of the student (address, phone, email, health condition, etc.), and they must immediately inform the School about changes in these data.
5. Legal guardians must check their child's CJ daily, and email address registered with the School regularly for important updates and information shared by the School.

08. RULES FOR TREATMENT OF SCHOOL PROPERTY BY STUDENT

1. Students are careful with School property and do not damage it on purpose.
2. The parents of a student are obliged to compensate for any damage or destruction of School property, property of other students, teachers, or other persons, caused by the student.
3. Students must report any damage or defect to the teacher without delay.
4. Students are to keep the School premises (the building and surrounding estates) clean and tidy.
5. Students must immediately report lost and damaged items to their teacher or school administration.

09. CONDITIONS FOR ENSURING THE SAFETY, AND HEALTH OF STUDENTS, AND THEIR PROTECTION FROM SOCIAL PATHOLOGIES AND ACTS OF DISCRIMINATION, HOSTILITY, OR VIOLENCE**A. Safety Rules and Guidelines for Students**

- All students must observe the rules of hygiene, and mind their cleanliness as well as the cleanliness in all areas of the School.
- In all their activities, students must follow the safety instructions with which they have been acquainted.
- Students will always ensure that their behavior does not endanger their own health and that of their classmates, staff, or others.
- Students are prohibited from bringing items to School that could endanger their health or the health of others.
- Students are prohibited from allowing strangers or other students to enter the School building.
- At the beginning of the School year, the designated teacher introduces the students to OHS (occupational health and safety) rules, smoke and fire alarm instructions, the evacuation plan, the School Policy, rules for safe behavior in the School (when arriving and departing, on public roads), instructions in the case of an injury.
- The teacher or the person supervising the students will instruct them for activities that take place outside the School premises (trips, excursions, training, courses, tours, etc.). They will acquaint them with all rules of conduct and prohibitions, or with proper equipment, etc.
- Students practice evacuation drills twice a year.
- School staff and students follow fire safety regulations and regulations for ensuring health and safety at work. If they find defects and deficiencies endangering health and safety or any other technical defects, they must inform the senior worker or, in the case of students, the teacher, of these facts. In the circumstance that it is within their abilities and possibilities, they must also prevent damage.

- In all indoor and outdoor areas, on the surrounding School estates, and during extracurricular events (trips, excursions, training, etc.), it is strictly forbidden: to handle open flames (except when supervised by a teacher), to use harmful substances (tobacco, alcohol, and other addictive substances), to organize and participate in any political activities at School, promote racism, fascism, or anti-human ideologies, incite other classmates to violate the School Policy or to act in a way that could result in a violation of the code.
- Students are not allowed to handle electrical appliances, switches, or electrical wiring without the supervision of a teacher. Students and staff do not use their electrical appliances in the School.
- Students are forbidden from manipulating any exhibits and models without a teacher's permission.
- If students find any defects that may endanger the safety of students and/or damage the property of the School or students, they must immediately report this to their class teacher or any other teacher.

B. Prevention of Social Pathologies

- To prevent students from social pathologies (e.g., truancy, bullying, addictive substance abuse), a minimum prevention program is created by the School administration.
- All teaching staff, especially the Dean of Students continuously monitor conditions and situations in the School in terms of manifestations of risky behavior. Accordingly, they apply various forms and methods early enough to detect students at risk.
- The Dean of Students is authorized by the Head of the School to cooperate with other institutions for the social and legal protection of children and juveniles.
- Students are not allowed to bring drugs in any quantity to School, including legal drugs (alcohol and tobacco products).
- Smoking and stimulants are not permitted in or around the School and/or during any School event.
- Students are strictly prohibited from carrying, possessing, distributing, or abusing any addictive substances in all School estates and premises, their surroundings, and during all events organized by the School. Any violation of this prohibition is considered a serious breach of the School Policy. The Head of the School or his/her designee will inform the legal guardians of the students who violated this prohibition of the conclusions and will also inform them of the possibility of professional assistance.
- Every student and member of the School staff has the right to be treated as an individual and not to be bullied.
- Manifestations of bullying among students, i.e., physical or psychological violence, restriction of personal freedom, constraint, humiliation, ridicule, insulting names, illegal disposal of other people's belongings, exclusion from the team, misuse of information technology to denigrate a person's dignity (cyberbullying), etc., which would be committed by individual students or groups of students against other students or groups are strictly prohibited.
- Students must not threaten, intimidate, or touch another person inappropriately. Discrimination, hateful comments, or damaging behavior relating to sexuality, race, gender, or religion are not allowed.
- It is forbidden to speak rudely and offensively in any language in the School.
- Concerning the circumstances, the Head of the School will consider the possibility of further sanctions against students who breach this prohibition, will inform the students' legal guardians of the conclusions, and, where appropriate, will use other legal measures.
- The possession of weapons, explosives, defensive sprays, and other similar devices is prohibited in the School and during all school events.
- Creating or distributing any materials with objectionable content (xenophobia, racism, pornography, etc.) is prohibited.
- Students and parents may contact the Head of the School, teachers, and the Dean of Students if they suspect bullying or violence. For additional specifics on communication expectations between legal guardians and the School regarding student behavior, legal guardians may refer to the "Behavior Matrix" outlined in Appendix B.

11. TUITION AND ENROLLMENT FEES, PAYMENTS, DISCOUNTS, PENALTIES

- All the financial matters are specified in the current price list and the Child's School Attendance Contract.
- Families of students who are not picked up by a parent or guardian by 17:00 are required to pay a fee of 100 Kč, plus an additional 100 Kč for every 30 minutes of monitoring services provided outside of school operational hours.
- Families of students who use the bus program from Podolí to Břevnov must pick up their child within 10 minutes of the scheduled arrival time. Late pick ups are required to pay a fee of 100 Kč, plus an additional 100 Kč for every 30 minutes of monitoring services provided outside of school operational hours.

12. ILLNESS, INJURY, TREATMENT

- Parents must inform the School of their child's health conditions. If a child or family detects an infectious disease, the child must refrain from attending the School until they are no longer contagious, and the parents shall report this immediately to the School.
- The Head of the School is authorized to require a medical report proving that the infectious disease has ceased or an affidavit from the parent stating that the child may stay among other children.
- A School staff member has the right not to admit a child showing signs of an illness (infectious cold, cough, fever, virus, conjunctivitis, lice, etc.).
- Parents are informed by phone in the case that their child shows symptoms of an illness while at School (temperature, vomiting, abdominal pain, etc.). They are also asked to arrange medical care for their child.
- If a student is reasonably suspected of having an infectious disease, the student's legal guardians will be informed immediately and the student will be isolated from other students until the parents' arrival to prevent the spread of infection (all health and safety conditions, i.e., mainly supervision, are ensured).
- Students are required to report any injury, wound, or accident that occurs during a lesson, in the hallway, or on the playground to their class teacher or any other staff member immediately.
- Teachers monitor the health of students and, in the event of their sudden illness, teachers inform the School management and the parents of the affected student without undue delay. Students immediately report any injury, sickness, sudden change in health, or accident that occurs while they are in the School building or outside the building during an event organized by the School to the teacher, teaching supervisor, or a member of the School's operational staff. The child's legal guardians are also informed of the injury.
- All accidents that occur during school activities or extracurricular events organized by the School are recorded in the Book of Accidents and Injuries, which is kept at the School reception.
- If a child is injured while at School, staff will provide all the necessary care for the child. They will immediately inform the parents and ask them to arrange other medical care for the child.
- If a student needs to be transported to a medical facility, the student is accompanied by either a parent or a School staff member together with an ambulance doctor.

13. FINAL PROVISIONS

- The Head of the School is authorized to amend the School Policy at any time so that it suits the actual operation of the School. Legal guardians will be informed of these amendments (by email).
- This School Policy comes into effect on September 2, 2024.
- The School Policy will be presented to the School staff within the week of August 19, 2024.
- The School Policy will be presented to students within the week of September 16, 2024.

APPENDIX A

Attendance Policy

MISSION

To provide students with the highest level of education by clarifying and emphasizing the importance of regular attendance throughout the academic year.

WHY IS REGULAR ATTENDANCE IMPORTANT FOR A CHILD'S EDUCATION?

Chronic absenteeism directly affects a student's academic performance. Studies show that students who are regularly absent from school perform more poorly on standardized tests, and are more likely to drop out of school before graduation. Primary-level education, such as that provided at BASIS Prague, is when key literacy, numeracy, and social skills are developed. Students who cannot build a strong academic foundation in these early years are significantly more likely to struggle throughout their academic careers. Absenteeism also hinders the opportunity to develop strong social bonds with peers, which may lead to feelings of isolation and anxiety.

WHAT ARE OUR ATTENDANCE EXPECTATIONS?

BASIS Prague understands that perfect attendance is not always possible. However, the following expectations for attendance must be met to ensure the appropriate quality of students' education:

1. All absences must be reported through iSAMS. Absences that are not reported through iSAMS are considered unapproved.
2. Whenever possible, we request that absences be reported via iSAMS by 8:00 on the day of absence. If it is not possible to report the absence before the start of the school day, absences may be retroactively reported within 2 days.
3. Students are expected to be present and actively participate in all classes for at least 90% of the academic year (162/180 days).
4. All absences are expected to be approved.
5. Absences are tracked according to individual classes. Students arriving more than 20 minutes late, or leaving more than 20 minutes early from a class will be marked absent for that class.
6. Students who arrive late (5-20 minutes) will be recorded as tardy for that class.
7. Absent students must make up any missed work within one week after returning to school.
8. Students with approved extended (or regularly scheduled) absences will be provided with a program of academic work to complete outside of school. This work must be completed and submitted upon return to school.
9. Students with approved extended or regularly scheduled absences will be required to earn passing grades without the benefit of our cost-free academic interventions program.

WHAT IS THE DIFFERENCE BETWEEN AN APPROVED AND AN UNAPPROVED ABSENCE?

An approved absence must meet the following criteria:

- The absence is reported via the iSAMS Parent Portal within 2 days of the absence.
- The absence is approved by the Head of School via the iSAMS Parent Portal.
- An absence due to illness lasting more than 10 academic days should be accompanied by a doctor's note, to be submitted to the reception office upon the student's return to school.

If the absence does not meet the criteria above, it is considered an unapproved absence.

What are the different categories of approved absences?

1. Absences for the following reasons must be reported in iSAMS to get the HOS approval:
 - Illness (doctor's note requested for longer absences as declared above)
 - Doctor's Appointment
 - Family Emergency
 - Renewal of residency, passports, visas, or attainment of official documents
2. Absences for the following reasons may be approved conditionally, so it is necessary to contact the Head of School and agree on the conditions for the approval before reporting the absence in iSAMS:
 - Religious Holiday
 - Commitments for high-level athletics, visual or performing arts, or other talents that require competitions or performances during the regular school year.
 - Regular extracurricular activities such as practices, rehearsals, etc.
 - Extended family holidays
3. The conditions for approval for the reasons above will typically include a program of work that the student will be required to complete outside of school, to be submitted upon the student's return to school.

WHAT ARE THE CONSEQUENCES FOR STUDENTS WHO DO NOT MEET ATTENDANCE EXPECTATIONS?

1. Absences will be recorded and reported in student Progress Reports. Students will receive an attendance grade on the S, P, N, U scale. The following statistics will also be listed in the Progress Report:
 - the total number of approved class absences
 - the total number of unapproved class absences
 - the total number of tardiness occurrences
 - the percentage of absences for the academic year
2. If an unapproved absence occurs in the grading period, the attendance grade will be awarded as follows:
 - N (Needs Improvement) grade will be awarded if the unapproved absence occurs for the first time in the school year.
 - U (Unsatisfactory) grade will be awarded if there already was an unapproved absence in one of the previous grading periods.
3. If all the student's absences are approved for the grading period, the attendance grade will be awarded as follows:
 - S (Superior) grade will be awarded to students with absences that make less than 5% of the total number of classes in the academic year.
 - P (Passing) grade will reflect absences making 5-10% of the total number of classes in the academic year.
 - N (Needs Improvement) grade will represent absences making 10-14% of the total number of classes in the academic year.
 - U (Unsatisfactory) grade will be the result of absences making 15% of the total number of classes in the academic year or more.
4. Parents will be notified through email when their child's absences reach over 5% of their academic days, or over 5% in any particular class.
5. When a student's absences reach over 10% of their academic days, or over 10% in any particular class, the following steps will be taken:
 - A meeting between the parents and the Head of School will be scheduled to discuss how to support the child academically.
 - The student's performance will be closely monitored. If any of their grades drop to D (N) or below, or if two or more of their grades drop by 1 letter (e.g., from B to C), the conditionally approved absences will be less likely approved, and also a remediation plan will be created.
 - In the case of a remediation plan, academic interventions can be provided by our school for an extra fee.

6. Absences in any class totaling more than 15% of the academic year will have a negative impact on student performance, and without additional support provided outside of school, may result in the repetition of the current grade. In this case, academic interventions can also be provided for an extra fee.
7. If a student fails to submit the work assigned as a condition for a planned absence approval upon their return to school, the work will be graded as 0%.
8. If a student fails to make up any missed work within one week after returning to school, the work will be graded as 0%.
9. Certain tolerance thresholds for missing work may be set by the subject teacher.
10. In the case of an extreme number of unapproved absences, a student may be considered truant. BASIS Prague is required to report truancy to child protective services.

HOW TO REPORT ABSENCES IN ISAMS

- Log in to the iSAMS Parent Portal with your login details (the link to the portal can be found on basisprague.cz).
- Open the "Interactive" section in the main navigation bar of the portal.
- Click on the "Leave Request" option.
- Select student.
- Specify the requested start/end date and start/end time.
- Specify the reason for the student's absence (holiday, illness, doctor's appointment, etc.).
- Wait for approval/rejection to be sent to your email address by the school.

SUMMARY

- Unapproved absences will not be tolerated and will result in lowering the attendance grade.
- All approved absences must be reported via iSAMS.
- Extended or scheduled recurring absences must be approved in advance by the Head of School. A program of outside-of-school work must be agreed upon by families, teachers, and the Head of School.
- Absences totaling over 10% of academic days, or over 10% of a specific course will require additional attention, communication, and support to prevent students from experiencing negative impacts on their education.
- All absences will be recorded and reported on Student Progress reports. Students will earn a grade based on the percentage of total classes they have attended each grading period.

APPENDIX B**Behavior Expectations**

(Parent/Guardian Version)

Please refer to our School Policy document for specific student rights and responsibilities. The following provides a general outline of how teachers and staff respond to student choices that may have a negative impact on the learning environment of our school.

Minor classroom behavior incidents include but are not limited to:

- Speaking out of turn and/or making distracting noises during class
- Small pushing, shoving, physical interactions
- Verbal arguments between students
- Not following instructions and/or refusal to complete work
- Sitting inappropriately, moving around the classroom inappropriately
- Using school property inappropriately
- Dishonesty

These behaviors will be addressed within the school setting unless they become frequent or chronic behavior. If a pattern of the mentioned behaviors emerges a teacher or member of administration will communicate this behavior in the child's CJ.

Moderate classroom behavior incidents include but are not limited to:

- Minor behaviors that have been addressed within the classroom, but have become chronic
- Purposeful destruction of school property
- Purposefully hurting other students or self
- Inappropriate touching of other students
- Targeted hurtful language (insulting a student based on age, gender, religion, race or heritage)

These behaviors will result in a note written in a student's CJ and require a parent's signature. If a parent signs the CJ, the issue will be considered resolved. If the CJ is not signed, then a teacher or member of the administration may follow up with an email to ensure that the communication has been received.

Notes in the CJ are meant as a communication tool. Unless parent involvement is specifically requested by the teacher, parents may assume that the issue has been addressed and resolved at school. If there are any questions regarding a note in the child's CJ parents may write a CJ note in return or may email the teacher directly.

Major classroom behavior incidents include but are not limited to:

- Moderate behaviors that have resulted in multiple CJ notes but have continued to be a problem
- Physical aggression that has resulted in physical injury to oneself or others
- Vulgar or aggressive defiance towards teachers or staff

Major classroom behavior problems will require a meeting with parents and teachers to create a plan to best support student choices to keep them safe and learning at school.

In the case of repeated major classroom behavior incidents, the student may be suspended for the rest of the day.

In Prague, August 19, 2024

Maloree Renaud
Head of School